

ADMINISTRATIVE SITE CONDITION ASSESSMENTS

Site Name: _____ FO No.: _____ Date: _____

RPNU: _____ Maintenance Level: _____ Condition: _____ Evaluator: _____

Facility Objectives: _____

Vehicular Access

Surfacing: _____

Geometry: _____

Travelway: _____

Directions: Enter only those needs which cannot be resolved through annual maintenance. Enter units and milepost. Evaluate surfacing for sufficient depth and aggregate size.

Utilities

Water source & piping: _____

Well/storage tank controls: _____

Water storage tanks: _____

Sewer system: _____

Electrical system: _____

Telephone system: _____

Vehicle wash filter system: _____

Fuel storage, vehicle & building: _____

Directions: Check water testing records and any need for additional treatment. Check for leaks in storage tanks or deteriorated sections. Interview users for any sewage surfacing. Check for tree limbs in overhead wiring. Is the vehicle wash filter system operational? Are any spills or leaks apparent in the fuel storage tanks?

Sitework

Landscaping: _____

Irrigation system: _____

Site drainage: _____

Fences and barriers: _____

Hazards: _____

Directions: Is the landscaping properly pruned and mowed? Does the irrigation system water uniformly, not pool and not leak? Do the irrigation controllers operate correctly? Does the site drain properly? Are the fence and barrier posts firm and wire with the proper tension? Are there any unprotected hazards such as tree limbs, open ditches and abrupt drops?

Are there any managerial changes needed? _____

Are there any modifications needed to comply with ADA? _____

Parking Area

Surfacing: _____

Surface runoff: _____

Grades: _____

Directions: Parking includes overflow areas. Is there sufficient surfacing to keep vehicles out of the mud?
Are the slopes sufficient for drainage? Is ponding evident?

Cost Estimating

<u>Item/# units/total cost</u>	<u>Category</u>	<u>%</u>

Directions: Enter costs for deferred costs only. Use standard cost basis. Include survey, design and contract administration. Match estimate with MMS maintenance items for data entry.